



Attendees

<u>Name</u>	<u>Organisation</u>	<u>Country</u>
Maxine Brown	University of Illinois at Chicago	United States
Chip Cox	AMPATH	United States
Jan Gruntorad	CESNET	Czech Republic
Kevin Meynell (Secretary)	TERENA Secretariat	-
Kees Neggers (Chair)	SURFnet	The Netherlands
Adailton Silva	RNP	Brazil
Antonio Tadeu Gomes	SINAPAD	Brazil
Florencio Utreras	RedCLARA	-
Karel Vietsch	TERENA Secretariat	-

1. Welcome

Kees Neggers welcomed everyone to the meeting.

2. Approval of Minutes

The minutes of the last meeting held on 14 October 2010 were approved. These are available at <http://www.glif.is/meetings/2010/gov/minutes.pdf>.

3. Actions from last meeting

- 8.1 Karel Vietsch to approach organisations that regularly participate in GLIF activities to see whether they are interested in being listed as official GLIF participants.

Done.

- 8.2 GLIF Secretariat to produce GLIF promotional signs for SC'10.

Done.

4. Update on GLIF Secretariat: January 2010-June 2011

Karel Vietsch reported on the work undertaken by the GLIF Secretariat over the past 18 months (see <http://www.glif.is/meetings/2011/gov/vietsch-report.pdf>).

The GLIF Secretariat was provided by TERENA who hosted and maintained the website and mailing lists, organised five workshops and meetings, and provided administrative support to the working groups. They had also completed and published a new version of the GLIF brochure in July 2011 when the updated GLIF map was received from Bob Patterson and Maxine Brown. Other outreach activities included production and distribution of signage for Supercomputing 2010, and the publication of news items on GLIF events and other major developments.

23 organisations had provided sponsorship amounting to €55,699 in 2010, and they were thanked for their support. HEAnet had withdrawn as a sponsor, whilst CESNET had not been able to make a contribution due to budgetary concerns. e-ARENA had assumed the sponsorship role of RIPN. Starting in 2010, TERENA was no longer covering the indirect costs of the GLIF Secretariat work.

Actual expenditure amounted in 2010 to €112,920, which was significantly higher than the agreed budget of €81,000 for the year. However, the costs of the GLIF map and brochure had been deferred from the previous year, whilst the GLIF Secretariat had needed to undertake a lot of unexpected organisational work for the 10th Global LambdaGrid Workshop. This was because the original host had withdrawn, and whilst CERN had been arranged as a replacement, it transpired they could not provide as much local organisation as usual. The result was that the reserves had been reduced from €95,424 at the end of 2009, to €45,098 at the end of 2010.

24 organisations had so far committed sponsorship for 2011, amounting to €56,826. ANSP had joined as a new sponsor and CESNET had resumed sponsoring, but JANET(UK) had unfortunately withdrawn as a sponsor, Where sponsorship was provided in US dollars, a less favourable exchange rate than in 2010 had a negative effect.

According to the agreed budget, expenditure in 2011 would amount to €75,000. It was therefore expected that the reserves would be reduced to about €20,000 by the end of the year.

The meeting agreed that in order to save money, the GLIF Secretariat should not attend Supercomputing 2011 in Seattle in November. However, GLIF signs should be produced by the Secretariat as last year. Maxine Brown volunteered to arrange the distribution of those sign for display at the booths of GLIF participants.

Action 9.1 – GLIF Secretariat to have GLIF signage produced and to liaise with Maxine Brown for their distribution at Supercomputing 2011.

5. Budget for GLIF Secretariat 2012

Karel Vietsch presented the proposed expenditure budget for the GLIF Secretariat for the forthcoming year (see <http://www.glif.is/meetings/2011/gov/vietsch-report.pdf>).

The budget amounted to €79,000 and represents a slight increase compared to 2011. With a similar size of sponsorship as in previous years, this would again mean running at a significant deficit. The reserves would then be depleted before the end of 2012, after which time TERENA would no longer be able to provide secretariat services as its membership has made it clear this can only be undertaken on a cost recovery basis.

Maxine Brown asked why workshop organisation costs were so high, given that local hosts undertook a lot of the work. Karel replied that was possibly a conservative estimate, but there was still a significant amount of work involved in preparatory activities, coordinating the logistics, and putting together the workshop programme.

Maxine also asked whether there was any scope to raise money through registration fees. Kevin Meynell replied that he thought it unlikely, as most workshops ran at a loss and required local subsidy; with the connectivity for the demonstrations usually being the highest

cost. Raising the fees to even avoid the need for subsidies, far less make a profit, would make the cost of attending the workshop prohibitively expensive.

It was therefore felt that more effort was needed to find new sponsors, and to encourage existing sponsors to contribute more. Kees Neggers also said that potential sponsors were being approached too late when their budgets had already been allocated for the following year, and the GLIF Secretariat needed to undertake this in more timely fashion. He was optimistic such an approach would improve the finances.

Chip Cox said one of the issues was that there were no guidelines as to what was an appropriate amount for organisations to contribute. He therefore suggested creating sponsorship tiers' along the lines of 'Gold', 'Silver' and 'Bronze', which would market GLIF better and encourage a bit of competition between sponsors. Maxine Brown also added that it should be better explained what organisations received in return for their sponsorship.

The proposed budget for 2012 was accepted, but the GLIF Secretariat was tasked with devising appropriate sponsorship tiers and developing a prospectus for sponsors. After approval of these by the Working Group Chairs, potential sponsors should then be approached with this material before the end of 2011, asking for their sponsorship commitment for the year 2012.

Action 9.2 – GLIF Secretariat to recommend sponsorship tiers and develop sponsorship prospectus.

Action 9.3 – GLIF Secretariat to send out sponsorship prospectus to potential Sponsors before the end of 2011, asking for their sponsorship commitment for the year 2012.

Kees Neggers also suggested that GLIF needed someone to direct and coordinate its work rather than just provide administrative support. He therefore suggested that GLIF should consider appointing a manager to direct the technical and policy activities, although this of course would require significantly more funding.

6. Global LambdaGrid Workshop 2012

Kees Neggers reported there had only been one proposal received for 2012. This was from the University of Illinois at Chicago and Northwestern University to host the 12th Global LambdaGrid Workshop in Chicago, USA.

Maxine Brown then presented some details about the planned event (see <http://www.glif.is/meetings/2011/plenary/brown-glif2012.pdf>) that would be staged in conjunction with the 8th IEEE International eScience Conference and OGF 35. These events would be held during the week of 8-12 October 2012, with the dates for the GLIF workshop being 11-12 October. The main venue would be the Hyatt Regency Hotel in Downtown Chicago, although the demonstrations would be held at UIC which was a fifteen-minute bus ride away.

Kees Neggers asked whether there also be an iGrid in Chicago. Maxine replied there was insufficient time and effort available to organise one this time, but several high-bandwidth demos were planned.

Kees Neggers announced that GLIF was looking for hosts for 2013, ideally in the Asia-Pacific region.

Open Actions

- 9.1 GLIF Secretariat to have GLIF signage produced and to liaise with Maxine Brown for their distribution at Supercomputing 2011.
- 9.2 GLIF Secretariat to recommend sponsorship tiers and develop sponsorship prospectus.
- 9.3 GLIF Secretariat to send out sponsorship prospectus to potential Sponsors before the end of 2011, asking for their sponsorship commitment for the year 2012.